

# General Information

- Programs and staff are licensed through the Maryland Child Care Administration.
- The Department of Recreation and Parks, a recognized leisure industry leader in opportunities for individuals with disabilities, is pleased to comply with the Americans with Disabilities Act (A.D.A.) regulations. Accommodations are made on an individual basis. Please call 410-313-4628.
- Financial assistance is available by application on an individual basis. Please call 410-313-4659.
- All programs must meet minimum registration requirements by July 8 of the program year.
- We offer optional full-day programs (additional fee per day) for some school holidays and closings.
- RLC program registrants have easy access to other recreational programs for additional fees. The Department of Recreation and Parks does not provide transportation for those participants who do not attend school at the program site.
- All fees are based on full-time participation and subject to change. No prorated fees. Payment in advance is due monthly.
- For registration and space availability, call 410-313-4694, -1698, -1672 or -4655.

# Care For Elementary School Children

This licensed diversified recreational program includes activities such as arts and crafts, sports and games, fitness, nature and ecology, creative dramatics, homework/study time, special events and field trips.

- **Quality licensed care** from 7-9 a.m. and 3-6 p.m. Actual program time is based on school opening and dismissal.
- **Minimum** staff child ratio: 1/15
- **Morning and** afternoon snacks are provided.
- **Monthly** themes and projects.
- **Participants** must be in Grades K-5
- **Locations**

Bellows Spring	Laurel Woods
Bollman Bridge	Lisbon
Bushy Park	Manor Woods
Deep Run	Pointers Run
Dayton Oaks	Rockburn
Gorman Crossing	St. John's Lane
Elkridge	Triadelphia Ridge
Forest Ridge	Veterans
Fulton	Waverly
Hollifield Station	West Friendship.
Ilchester	

# 2010-2011 Monthly Fee Schedule

M-F from 7 a.m.	\$169* month
M-F to 6 p.m.	\$264* month
M-F a.m. & p.m.	\$384* month

\*Current 2009-10 fees. Fees are subject to increase for the 2010-11 school year.



Howard County  
RECREATION & PARKS



# 2010-11

# Elementary School RLC Childcare Application



*Recreational Licensed Childcare's mission is to provide a safe, nurturing, quality program for the youth of Howard County.*

**Registration Form: 2010-11 School Year RLC**  
Application for Elementary School Children

Time: ☐ am; ☐ pm; or ☐ am & pm

School Attending \_\_\_\_\_ Grade Fall '10 \_\_\_\_\_

Name of Registrant ☐ Female ☐ Male DOB \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Email \_\_\_\_\_

Work/cell phone (Mr.) \_\_\_\_\_ Work/cell phone (Ms.) \_\_\_\_\_

I agree to abide by all Rules and Regulations of the Howard County Department of Recreation and Parks. I, on behalf of myself and my child, agree to hold Howard County, its employees, officials and agents harmless from any and all claims for damages unless due to the sole negligence of the County, its employees or agents.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\$50 non-refundable registration fee required to process.**

**Amount enclosed \$** \_\_\_\_\_

**Credit Card Payment** MasterCard or VISA

Exp. \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

# \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Signature of cardholder \_\_\_\_\_

Print Name \_\_\_\_\_

\*\*\*\*\*Please fill out health problem and disability portion to the right\*\*\*\*\*

*For office use only: date rec'd Amt rec'd Initials*

## Registration

**New!** Open enrollment begins November 5, 2009 for all families.

**Applications** for the '10-'11 school year will be accepted at 7120 Oakland Mills Rd., Columbia, 21046 on or after November 5, 2009, by mail, fax (410-313-4658), telephone (410-313-7275 and ask for the RLC Registration staff) or walk-in between the hours of 8:00am-4:30pm Monday-Friday.

**New!** Current and incoming participants require only the \$50 non-refundable registration fee per child to secure a space. The full September payment for the 2010-11 school year will be invoiced in early spring with a due date of June 17, 2010.

We accept Visa or MasterCard with any method of registration. Cash and/or checks can be accepted via mail or walk-in only.

Registrant has the following health problem or disability; please check all that apply:

- ☐ Deaf Hard of Hearing
- ☐ Vision Impairment
- ☐ Seizures
- ☐ Uses Mobility Aids(i.e. wheelchair, braces, etc.)
- ☐ Developmental Disability (i.e. autism, intellectual, etc.)
- ☐ Other (i.e. behavioral/emotional disorder, etc.) \_\_\_\_\_
- ☐ Allergies \_\_\_\_\_

Registrant needs the following special accommodations:

- ☐ Inclusion Companion
- ☐ Deaf Interpretive Services
- ☐ Other \_\_\_\_\_

Beginning **November 5, 2009**, registrations will be processed as received via all methods. Confirmation of acceptance into the program will be sent by mail. We **cannot confirm receipt** of either fax in, or mail in applications over the telephone.

**All** programs are limited to the space availability at the site. Waiting lists will be implemented when the maximum enrollment is reached. There is no fee to be on the waiting list, so the \$50 registration fee will not be processed. Checks received by mail will be returned with the waiting list confirmation.

**Packets** with licensing paperwork will be mailed during the summer. All licensing paperwork must be completed and turned in before the program begins by the date specified on the welcome letter.

**September's tuition** will be due no later than **June 17, 2010**. An invoice will be mailed in the spring prior to the due date. If you no longer need the program when the invoice is received, please follow the refund request policy below. Payment must be received by June 17, 2010 or your child will be removed from the program.

**Refund** request must be received in writing. No refunds for September fees (including for lessening the hours of service) will be permitted after August 13, 2010. Please send your request in writing: mail to 7120 Oakland Mills Rd., Columbia, 21046, fax to 410-313-4658 or email to: jfouke@howardcountymd.gov or yli@howardcountymd.gov